

I. Introduction

The National Oceanic and Atmospheric Administration (NOAA) has a requirement to furnish planning, architectural, civil, structural, geotechnical, mechanical, electrical, and transportation engineering, cost estimating, and construction management services associated with the repair, alteration, and expansion of Department of Commerce (DOC) facilities and with new construction at existing and future DOC sites. It is anticipated that projects may include: investigation/evaluation and reporting of existing facility conditions; site development, including offsite utilities; development and/or design of new construction; repair, alteration, improvement, renovation, and remodeling of existing building exteriors, interior spaces, and building systems and features, such as: mechanical, plumbing, electrical, structural, fire safety, elevator/escalator, and roofing components/systems. Typical facilities may include; office buildings; warehouses and storage buildings; electronic laboratories; fisheries laboratories; wharf and pier structures; and communications installations. It is contemplated that two or more Indefinite Delivery/Indefinite Quantity (IDIQ) contracts will be awarded with each contract having a nationwide scope with most work being performed on projects in six primary geographical areas. Each IDIQ contract will have a five-year term. Task orders will be issued against the resulting contracts based on available funding. The cumulative value of the task orders issued against the resulting contract(s) will not exceed \$35 million. However, work projects issued against the established ceiling will could vary significantly over the 5-year period.

The locations are: 1) Seattle WA (work may also be required on an occasional basis in Arizona, California, Idaho, Montana, Nevada, Oregon, and Utah); 2) Boulder, CO (work may also be required on an occasional basis in Kansas, Nebraska, New Mexico, North Dakota, Oklahoma, South Dakota, Texas and Wyoming); 3) Kansas City, MO (work may also be required on an occasional basis in (Alabama, Arkansas, Connecticut, Delaware, Florida, Georgia, Illinois, Indiana, Iowa, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, New Hampshire, New Jersey, New York, North Carolina, Ohio, Pennsylvania, Rhode Island, South Carolina, Tennessee, Vermont, Virginia, West Virginia, Wisconsin), and Puerto Rico; 4) National Capitol Region (Metropolitan Washington, DC area); 5) Honolulu, HI (work may be required on an occasional basis at other Department of Commerce (DOC) locations in the Pacific including: American Samoa, the Federated States of Micronesia, Guam, the Marshall Islands, Northern Marianas Islands, the Republic of Palau, and Wake Island); and 6) Alaska.

Task orders under the resulting contracts may consist of but are not limited to the following: planning, schedule development, programming, energy audits, NEPA studies, site investigations/surveys, facility investigation/surveys, and real property surveying (boundary and topographical). In addition, it is anticipated that this requirement would consist of preliminary design, cost estimating, economic analyses, design (i.e., schematic design, design development, and construction documents), value engineering, construction administration/management (e.g., submittal reviews, inspection, responding to requests for information), commissioning, quality control/assessments, peer reviews, and post occupancy evaluations.

NOAA is seeking capability information from organizations with the experience and qualifications to implement a full solution for NOAA. The information received will be used as input to NOAA's future acquisition decisions for the requirement.

II. NOAA Organization

NOAA is a component organization of the U.S. Department of Commerce. It has approximately 12,000 employees and an annual budget of approximately \$3.5 billion. NOAA is organized into line offices and administrative offices. The NOAA organizational structure and additional information about NOAA can be found at <http://www.noaa.gov>.

III. Request for Information (RFI) Response Preparation and Submission

The Responses to the RFI must be submitted to NOAA by 5:00 p.m. EST, November 16, 2005. Three printed copies and a CD containing an electronic copy of all response files are to be delivered to the following:

U. S. Department of Commerce
National Oceanic and Atmospheric Administration Acquisition and Grants Office
SSMC4 -Room 7601/OFA66
1305 East West Highway, 7th Floor
Silver Spring, MD, 20910

Electronic versions of responses must be submitted in Microsoft Word 97 or later version Microsoft Power Point (or Excel, as appropriate). No limits are placed on the number of pages, but NOAA expects clear and concise responses that address the specific questions and requests in each section.

IV. RFI Review

NOAA will protect, and safeguard against inappropriate disclosure, information marked as proprietary.

V. Planned Acquisition Approach

While NOAA has determined that this requirement will be structured in accordance with FAR Part 36, the specific acquisition strategy has not yet been determined. NOAA is issuing this RFI to determine the extent to which the small business vendor community can provide a total solution on a nationwide basis. In their responses to the RFI, responders should provide separate sections for the following information: comments on NOAA's proposed project objectives and time frames, corporate capability and experience. The following subsections discuss the format and content in more detail.

VI. Cover Letter

The cover letter must include the following information:

- Company name
- Company point of contact: name, title, address, telephone number, fax number, and e-mail address
- Date submitted
- Business size/status under NAICS code 541310, for example; other than small business, small business, certified 8(a), veteran owned, HUBZone, or women owned.

VII. Corporate Capability and Experience

The corporate capability and experience should emphasize the responder's ability to conduct a full nationwide requirement to support NOAA's architectural and engineering requirements as described in the introduction.

Responders are asked to provide information about their experience for implementing projects, especially those that are comparable in nature, size, scope, and complexity to the NOAA project.

By obtaining information on past projects, NOAA expects to evaluate the feasibility of its approach and schedule and to use the lessons learned in other projects to refine its approach, strategies and performance risks. The information requested is for the projects and their structure, extent of responder responsibilities, time, environment, and issues.

Responders are requested to complete Appendix A for each related project in which they have participated. This will assist NOAA with developing its overall project plan and resource request. For each project the responder must include information on all subcontractors (other than de minimis) that worked for the responder, their role, and the scope of their activities.

If the responder would anticipate using subcontractors to fulfill the NOAA requirement for the total geographic coverage listed herein. The responder must a) define the scope of anticipated subcontractor support, and b) demonstrate the capability to effectively manage subcontracted efforts of similar scope and magnitude.

Appendix A Comparable Experience (Complete one form for each-related project.)	
Agency Name:	
Project Name:	
Agency Project Manager:	Phone: E-mail:
Prime Contractor:	Period of Performance:
Prime Contractor Project Manager:	Phone: E-mail:
Responder Role (prime/subcontractor):	Teaming Partner(s):
Contracting Officer: Name: Title: Phone: Fax:	Contracting Officer's Technical Representative: Name: Title: Phone: Fax:
Project Description (by phase listed below): 1. Overall 2. Planning 3. Programming 4. Budgeting 5. Execution In which of the above phases did the responder participate? In what role?	
Project Size, Scope, and Complexity:	
Total Project Cost: Responder Cost:	
Schedule (major milestones):	
Performance Standards/Criteria:	
Problems Encountered and Resolutions:	